



Support for the National Accreditation Centre MOLDAC  
to successfully undergo the EA peer evaluation process  
Twinning Project MD14/ENPI/TR/20



## ACTIVITY 1.4

TRAININGS OF MOLDAC PERSONNEL INVOLVED IN  
ACCREDITATION PROCESS INCLUDING THE ISSUE REGARDING THE  
REQUIREMENTS OF THE NEW VERSIONS OF THE EA, IAF, ILAC  
DOCUMENTS

# EA-3/01 M:2012

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# Support for the National Accreditation Centre MOLDAC to successfully undergo the EA peer evaluation process

Twinning Project MD14/ENPI/TR/20



*EA-3/01 • EA Conditions for the use of accreditation symbols, text reference to accreditation and reference to EA MLA signatory status*



*Publication  
Reference*

**EA-3/01 M: 2012**

**EA Conditions for the use of  
Accreditation symbols,  
Text reference to accreditation  
And reference to EA MLA  
Signatory status**



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EA Conditions for the use of Accreditation symbols, Text reference to accreditation And reference to EA MLA Signatory Status

## §3 DEFINITIONS

**Accreditation body logo:**  
accreditation body (NAB)



**Accreditation symbol:**  
accreditation body to be used by  
indicate their accreditation





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Reference  
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**CO DEFINITION**

min. 25 mm



<p>M</p> <p>1/2M</p> <ul style="list-style-type: none"> <li>SGQ N° 0000 A</li> <li>SGA N° 0000 D</li> <li>SGE N° 0000 M</li> <li>SCR N° 0000 F</li> <li>SSI N° 0000 G</li> <li>ITX N° 0000 L</li> <li>FSM N° 0000 I</li> <li>GHG N° 0000 O</li> </ul>	<ul style="list-style-type: none"> <li>PRD N° 0000 B</li> <li>PRS N° 0000 C</li> <li>ISP N° 0000 E</li> <li>DAP N° 0000 H</li> <li>LAB N° 0000</li> <li>LAT N° 000</li> <li>MED N° 0000</li> </ul>
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Membro degli Accordi di Mutuo Riconoscimento  
EA, IAF e ILAC

*Signatory of EA, IAF and ILAC  
Mutual Recognition Agreements*

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## §5 ACCREDITATION SYMBOL

### §5.1 General Rules

NABs shall have an **official accreditation symbol** or where relevant **one symbol per accreditation scheme** to indicate the activity an accreditation is related to.



SGQ N° 0000 A	SCS N° 0000 N	LAB N° 0000
SGA N° 0000 D	GHG N° 0000 O	LAT N° 000
SGE N° 0000 M	EMAS N° 0000 P	PTP N° 0000
SCR N° 0000 F	PRD N° 0000 B	MED N° 0000
SSI N° 0000 G	PRS N° 0000 C	RMP N° 000
ITX N° 0000 L	ISP N° 0000 E	
FSM N° 0000 I	DAP N° 0000 H	







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## §5 ACCREDITATION SYMBOL

### §5.1 General Rules

- The NAB may have a logo to identify itself and communicate its name to the public.
- **The use of the accreditation body logo shall be restricted to the NAB.** The logo used by the NAB should be different from the accreditation symbol.
- **The accreditation body logo and accreditation symbol shall be legally protected. Formal registration is recommended.**





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## §5 ACCREDITATION SYMBOL

### §5.2 Conditions for Use

#### §5.2.1 NAB Accreditation symbol(s)

- The NAB shall **set out conditions** for the **use** of its accreditation symbol(s) **by accredited CABs**.
  - > *RG-09 rev.05 Regulation for the use of the ACCREDIA Mark*
  - > *CO rev.04 Accreditation contractual agreement between ACCREDIA and Bodies providing conformity assessment services (CABs)*





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## §5 ACCREDITATION SYMBOL

### §5.2 Conditions for Use

#### §5.2.1 NAB Accreditation symbol(s)

The NAB shall set out **minimum requirements** regarding such use on:

- documents directly related to a service of an accredited CAB such as reports or **certificates** (including electronic reports and certificates);

*for example: [Allegato I IO-09-DT rev.00](#)*







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## §5 ACCREDITATION SYMBOL

### §5.2 Conditions for Use

#### §5.2.1 NAB Accreditation symbol(s)

The NAB shall set out **minimum requirements** regarding such use on:

- **Letterheads;**
- **Promotional materials.**





## **ACCREDIA - RG-09 rev.05 Regulation for the use of the ACCREDIA Mark**

### **§5.4 Calibration and Medical Reference Laboratories**

§5.4.5 The laboratory shall have the right to carry the ACCREDIA Mark on support documents which are different from the Calibration certificates (e.g. commercial, promotional, publicity documents, headed paper etc.) [...] **If reference is made to activities or services not covered by accreditation, this shall be clearly pointed out.**

§5.4.6 The ACCREDIA Mark can be used on the price lists of accredited laboratories. **If reference is made to activities or services not covered by accreditation, this shall be clearly pointed out.**

§5.4.7 The ACCREDIA Mark can be used on the laboratories vehicles.

§5.4.8 The ACCREDIA Mark can be used on the **outside of buildings only in order to identify the laboratory.**

**[Example1 of a Calibration Lab web site;](#)**

**[Example2 of a Calibration Lab web site;](#)**

**Case study 1: example of ACCREDIA evaluation of CAB's support documents with ACCREDIA Mark**





## §5 ACCREDITATION SYMBOL

### §5.2 Conditions for Use

#### §5.2.2 NAB Logo

The NAB shall set out conditions for use of its accreditation body logo by its permanent staff and, where required, the assessors used to carry out accreditation assessments.





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## §5 ACCREDITATION SYMBOL

### §5.3 Reproduction of the accreditation symbol

The NAB shall set out the rules for display of the accreditation symbol including information on:

**format, proportions, size and colours, positioning of the accreditation number;**



**BLU ACCREDIA**

PANTONE 548  
CMYK: C.90% - M.5% - Y.0% - K.80%  
RGB: R.0 - G.69 - B.87  
HTML: 004557



**GRIGIO ACCREDIA**

PANTONE 429  
CMYK: C.20% - M.10% - Y.10% - K.20%  
RGB: R.173 - G.173 - 173  
HTML: ADADAD

**Note:**

*Note: in the version of the Mark in black and white  
Italy must be 30% colored black*



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## §5 ACCREDITATION SYMBOL

### §5.3 Reproduction of the accreditation symbol

The NAB shall set out the rules for display of the accreditation symbol including information on:

**format, proportions, size and colours, positioning of the accreditation number;**





## §5 ACCREDITATION SYMBOL

### §5.3 Reproduction of the accreditation symbol

The NAB shall set out the rules for display of the accreditation symbol including information on:  
**format, proportions, size and colours, positioning of the accreditation number;**







### §5.3.3 Multiple Accreditation

The NAB shall have rules **allowing accredited CABs** being **accredited for several activities to use only one accreditation symbol** where identical accreditation symbols are used for each accreditation activity. The accreditation symbol shall be used **with reference to each accreditation activity and each accreditation number.**



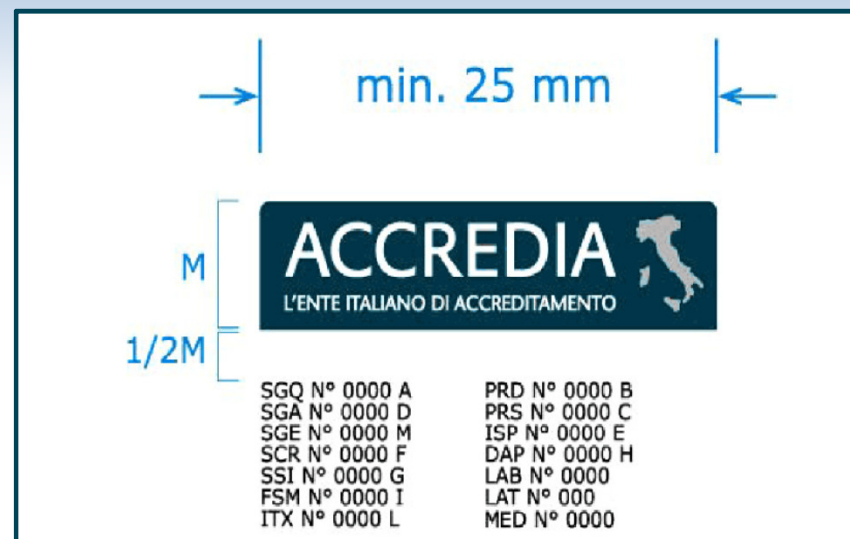


## §5.3.3 Multiple Accreditation

### Example of ACCREDIA Accreditation schemes

The following accreditation schemes are currently in existence:

- SGQ (QMS): Quality management certification;
- SGA (EMS): Certification of environmental management systems;
- SGE (EMSC): Certification of energy management systems;
- LAB (TL): Testing and medical laboratories;
- LAT (CL): Calibration laboratories;
- PTP (PTP): Organization managing inter-laboratory testing schemes (Proficiency Testing Provider);
- MED (ML): Medical Laboratories;
- RMP (RMP): Reference Material Producers.





## §5 ACCREDITATION SYMBOL

### §5.3 Reproduction of the accreditation symbol

The **use of accreditation symbol together with the accredited CAB's logo shall not be misleading.** This may include information on relative positioning of the accreditation symbol and the accredited CABs logo

*ACCREDIA-DT Policy described in **RG-09 rev.5:***

*“It is important to avoid excessive graphic pairings between the ACCREDIA Mark and that of the laboratory: graphical overlapping could cause confusion of concepts.”*





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## §6 GENERAL RULES FOR TEXT REFERENCE TO ACCREDITATION

**The same conditions and rules shall apply for use of text reference to accreditation as for use of the accreditation symbol (see 5.2.1 and 5.3 above). If there is a difference, the NAB shall specify the conditions. In particular, the use of a text reference to accreditation shall not mislead as to what is accredited (scope) or who holds the accreditation.**

The NAB shall set out rules for using a disclaimer to make reference to accreditation instead of using the accreditation symbol.

**The NAB shall propose a typical phrase to be used for example, “  
CAB accredited by NAB under registration number ...for  
ACTIVITY/STANDARD”**





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## §6 GENERAL RULES FOR REFERENCE TO EA MLA SIGNATORY STATUS

**NABs** having signed the EA MLA and bilateral signatories to the EA MLA [...] **are obliged to promote the EA MLA and the acceptance by the marketplace of reports and certificates** issued by CABs for services covered by the EA MLA.

NABs shall have a policy for **promotion of the EA MLA and the acceptance of services provided by accredited CABs.** The use of reference to EA MLA signatory status shall not mislead as to who is the EA MLA signatory or what is covered by the EA MLA.





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§6 GENERAL RULES FOR REFERENCE TO EA MLA SIGNATORY STATUS

Example: ACCREDIA's Mark for use by accredited Bodies  
(complete version)

→ | min. 25 mm | ←

M

1/2M

**ACCREDIA**

L'ENTE ITALIANO DI ACCREDITAMENTO

SGQ N° 0000 A	SCS N° 0000 N	LAB N° 0000
SGA N° 0000 D	GHG N° 0000 O	LAT N° 000
SGE N° 0000 M	EMAS N° 0000 P	PTP N° 0000
SCR N° 0000 F	PRD N° 0000 B	MED N° 0000
SSI N° 0000 G	PRS N° 0000 C	RMP N° 000
ITX N° 0000 L	ISP N° 0000 E	
FSM N° 0000 I	DAP N° 0000 H	

Membro di MLA EA per gli schemi di accreditamento SGQ, SGA, PRD, PRS, ISP, LAB e LAT, di MLA IAF per gli schemi di accreditamento SGQ, SGA, SSI, FSM e PRD e di MRA ILAC per gli schemi di accreditamento LAB, MED, LAT e ISP

Signatory of EA MLA for the accreditation schemes QMS, EMS, PRD, PRS, INSP, TL and CL, of IAF MLA for the accreditation schemes QMS, EMS, ISMS, FSMS and PRD, and of ILAC MRA for the accreditation schemes TL, ML, CL and INSP





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§6 GENERAL RULES FOR REFERENCE TO EA MLA SIGNATORY STATUS

*Example: ACCREDIA's Mark for use by accredited Bodies  
(reduced version)*





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## §7.1 Rules for NABs referring to EA MLA signatory status <sup>(1)</sup>

Under the policy adopted by NABs for promotion of the EA MLA it shall be mandatory for the NAB to refer to the EA MLA on accreditation certificates.

### *Example of ACCREDIA accreditation Certificate*

<sup>(1)</sup> NAB may also include a reference to the ILAC Arrangement or the IAF MLA for activities covered by the international arrangements if the NAB has signed these arrangements.





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## §7.1 Rules for NABs referring to EA MLA signatory status

The policy shall contain rules for:

- **Use of a statement** or disclaimer e.g. “EA MLA Signatory” on accreditation certificates issued to accredited CABs. The “EA MLA Signatory” statement shall be **shown in combination with the NAB logo** or NAB accreditation symbol on accreditation certificates issued to CABs for activities covered by the EA MLA.





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## §7.1 Rules for NABs referring to EA MLA signatory status

The policy shall contain rules for:

- **Use of a text referring to the EA MLA on accreditation certificates** e.g. “<NAB name> is a signatory of the European co-operation for Accreditation (EA) Multilateral Agreement for accreditation in this field”.
- The NAB policy shall also contain **rules for reference to the EA MLA on letterheads, promotional materials and publications** etc.





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## §7.1 Rules for NABs referring to EA MLA signatory status

- ✓ [Example of ACCREDIA accreditation Certificate-LAT](#)
- ✓ [Example of ACCREDIA accreditation Certificate-LAB](#)
- ✓ [Example of ACCREDIA accreditation Certificate-RMP](#)
- ✓ [Example of ACCREDIA accreditation Certificate-PTP](#)





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## §7.2 Rules for CABs referring to EA MLA signatory status of the NAB

The NAB policy for promotion of the EA MLA shall contain **provisions for promotion of the EA MLA by accredited CABs.**

NABs are encouraged to develop a policy **allowing accredited CABs to make a reference to the EA MLA on reports and certificates issued under their scope of accreditation.**

*for example: [Allegato I IO-09-DT rev.00](#)*







## §7.2 Rules for CABs referring to EA MLA signatory status of the NAB

A policy allowing accredited CABs to refer to the EA MLA shall contain rules for the use of:

- Reference to the EA MLA by a statement or disclaimer in combination with the NAB accreditation symbol for example **“EA MLA Signatory”**.
- Combination of text reference to accreditation and reference to the EA MLA for example **“CAB accredited by NAB under registration number ....for ACTIVITY/STANDARD covered by the EA MLA”**.
- Reference to the NAB MLA signatory status **shall be restricted to accredited CABs under the signed EA MLA activity(ies)**.





## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

### §8.1 Right to use

The NAB shall specify accredited CABs **the rights they have to use its accreditation symbol** and make reference to its accreditation and the NAB EA MLA signatory status.

*For example: RG-09 §1. Scope and field of definition*

*“ACCREDIA has drawn up rules, formalized in the present Regulation, to be observed by accredited Conformity Assessment Bodies in order to obtain authorization for use of the ACCREDIA Mark, or reference to accreditation granted”*





## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

### §8.1 Right to use

To be entitled to use the accreditation symbol and to make reference to the EA MLA signatory status of its NAB, an accredited CAB shall: **be accredited and comply with the relevant rules set out by the NAB.**

**Results issued by an accredited CAB without an NAB accreditation symbol (or reference made to the accredited status of the CAB) cannot claim presumption of conformity with the clauses of the standards ISO/IEC 170XX / EN ISO/IEC 450XX / ISO 15189 nor with the provisions of the EA MLA.**





## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

### §8.1 Right to use

The accredited **CAB is responsible** for the **use of the accreditation symbol or text reference to accreditation by its clients** and shall take the necessary steps to ensure proper use.

It is reminded that **clients of accredited CABs shall not be entitled to use a text reference to the NAB's EA MLA signatory status.**

*For example: **RG-09 §6. CRITERIA FOR USE OF THE ACCREDIA ACCREDITATION MARK BY USERS OF ACCREDITED CERTIFICATION SERVICES.***





## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

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*For example: **RG-09 §6. CRITERIA FOR USE OF THE ACCREDIA ACCREDITATION MARK BY USERS OF ACCREDITED CERTIFICATION SERVICES.***





§8 Rules for use of accreditation symbol, text reference, to accreditation and/or  
MLA signatory status by accredited bodies  
§8.1 Right to use

Whenever an accredited CAB operates from several sites among which at least one is not in the scope of accreditation, **the CAB may make reference to accreditation only for work done at the site(s) which is included in the scope of accreditation.** When a common document is issued, a disclaimer printed close to the accreditation symbol shall state for instance : **“List of accredited sites and scopes available on request”** or **“List of accredited sites and scopes available on WWW....”**.

*For example: RG-09 §5.4.4 In the case of multi-site Laboratories, use of the ACCREDIA Mark shall be limited only to accredited offices.*

*Example: [web site accredited Calibration multi-site Lab](#)*







## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

### §8.1 Right to use

An accredited CAB which holds accreditation for only part of its activities may use the accreditation symbol or make reference to accreditation provided that it is **clearly understandable to which part of the activity the accreditation refers.**





## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

### §8.1 Right to use

#### §8.1.1 Suspension of accreditation

The NAB shall have rules specifying that **an accredited CAB shall upon suspension, including partial suspension, immediately cease to issue reports, certificates, or labels** bearing the accreditation symbol or any type of reference to accreditation and the NAB's EA MLA signatory status, as well as on **any document related to activities falling under its suspended accreditation.**

#### §8.1.2 Termination of accreditation

Upon termination of accreditation, the CAB shall immediately stop making any claim that it is accredited or distributing any document bearing the accreditation symbol or a text reference to accreditation and/or NAB's EA MLA signatory status.

#### §8.1.3 Non accredited activities

Accreditation shall not be stated, implied or suggested for non accredited activities delivered by the CAB.





## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

### §8.2 Documents and Promotional Media

#### §8.2.2 Publicity Materials and websites

The rules shall set out the conditions under which the accreditation symbol, text reference to accreditation or NAB's EA MLA signatory status may be used on promotional and publicity material. In essence, **they shall permit such a use only on material which refer at least in part to an accredited activity.**

#### §8.2.3 Letterheads

**Use of reference to NAB EA MLA signatory status by accredited CABs on their letterheads and stationery shall not be permitted.**

Accreditation shall not be stated, implied or suggested for non accredited activities delivered by the CAB.

On commercial documents such as quotations or proposals (including associated stationery) concerning services which do not fall into the CAB's accreditation scope, **it should be clearly and unambiguously identified which services are covered by the scope of accreditation and which are not.**





## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

### §8.2 Documents and Promotional Media

#### §8.2.3 Letterheads

If a **quotation** is to be printed on letterhead bearing the accreditation symbol concerning services **exclusively outside the scope of accreditation**, it shall contain a disclaimer which is easy to read, stating for instance : « **This quotation concerns services which are not covered by accreditation.** »

Letters to be printed on letterhead bearing the accreditation symbol and that are provided with **reports or certificates containing no accredited results** shall include a disclaimer stating for instance : « **Attached results are not covered by accreditation.** »





## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

### §8.3 Report and Certificates

#### §8.3.1 General Rules

The NAB's rules shall **not allow use** in such a way as to state, imply or suggest that the **NAB accepts responsibility** for the accuracy of **test, calibration or inspection results or certification decisions covered by accreditation**.

The NAB shall **not allow** such use that states, implies or suggests that the **NAB approves a calibrated instrument, test or inspection item or product, or that suggests product approval by the NAB**.

The accreditation symbol, text reference to accreditation and/or **NAB EA MLA** signatory status **shall not be included in reports or certificates** themselves **containing no accredited results**. Nor shall such reports or certificates present any reference to the accreditation status.





## §8 Rules for use of accreditation symbol, text reference, to accreditation and/or MLA signatory status by accredited bodies

### §8.3 Report and Certificates

#### §8.3.1 General Rules

For the accreditation symbol, text reference to accreditation or NAB's EA MLA signatory status to be used, certificates and reports shall include accredited results.

**Accredited and non accredited results shall be clearly distinguished.**

If an accredited CAB is also certified by a certification body, the certification body logo shall not be used for the reporting of results of any activity covered by the scope of accreditation.





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### §10 MISUSE

The NAB shall have a clear **policy** as well as procedures describing the **measures to be taken in case of misuse of its logo, accreditation symbol or name, or false or misleading reference to accreditation or NAB EA MLA signatory status by an accredited body or any other party.**

The NAB shall provide for **sanctions** whenever improper use or reference to accreditation is evidenced. The NAB rules shall clearly state that when appropriate and justified legal sanctions under copyright or fair trading laws will be considered.



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# CASE STUDIES



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