

Att. To all accredited and applicant Verification Bodies

**Subject: Department of Certification and Inspection – Informative Circular N° 9/2018
Informative communication concerning accreditation for the MRV Maritime
scheme (monitoring, reporting and verification of the carbon dioxide generated
by maritime transport according to Regulation EU 757/15)**

This communication replaces **Circular N°6/2017**

Introduction

Following the publication of Regulation (EU) 2015/757 of the European Parliament and of the Council of 29 April 2015 regarding the monitoring, communication and verification of carbon dioxide emissions generated by maritime transport and the subsequent Commission Delegated Regulation, a Circular became necessary to make the accreditation scheme operative in accordance with the requirements of UNI EN ISO 14065.

Accreditation rules and standard

Accreditation standard	ISO 14065
Other reference documents	Regulation EU 757/2015 Delegated Regulation (EU) 2016/2072
Accreditation certificate	The accreditation certificate is issued against ISO 14065 and Regulation EU 757/2015 The certificate is issued for the activities of the assessment of monitoring plans and the verification of the CO2 emission reports, without any further distinction of sector typology.

Accreditation Process

Number of activities undertaken	According to the start-up conditions of the scheme, only an accredited Verification Body (VB) may operate. As a rule the issuance of the accreditation should take place following the successful completion of the witnessing during the assessment of the monitoring plans and the assessment verification of the CO2 emission reports. However, the witnessing is difficult to perform due to the fact that accreditation is necessary Accreditation is therefore issued following the successful completion of a doc-check and the office visit, provided that assessment of the monitoring plan and verification of the CO2 emission reports are finalized only after a positive result of the ACCREDIA witnessing of the specific activity (plans and reports). The VB commits to undertake the verification with ACCREDIA witnessing on the first due occasion of the assessment of a phase 1 monitoring plan (2017) and of the verification of the emissions report in phase 2 (2019). Failure to meet these conditions may result in the suspension or withdrawal of accreditation.
On the basis of the ACCREDIA accreditations already held by the VB making the application for accreditation or extension, various possible cases may present themselves.	
Accreditation for a VB not yet accredited in	Doc-check lasting 1 day of the documents as per Delegated Regulation (EU) 2016/2072, article 35. Assessment at the VB's premises of at least 3 days for VBs accredited by ACCREDIA in

any scheme to UNI EN ISO 14065	<p>other schemes and 4 days for other VBs. During the office assessment it is necessary to organize interviews (also remote) with the VB's verifiers. The duration of the assessment may be increased depending on the number of verification staff belonging to the VB.</p> <p>At least 1 witnessing is necessary. The number of witnessings may be increased depending on the number of assessment of the monitoring plans, on the number of verifications of the emission reports and on the number verification staff belonging to the VB.</p>																																
Accreditation for a VB already accredited for a scheme to UNI EN ISO 14065 (e.g. EU ETS or voluntary GHG)	<p>Doc-check lasting 1 day of the documents as per Delegated Regulation (EU) 2016/2072, article 35.</p> <p>Assessment at the VB's premises of at least 1 day. During the office assessment it is necessary to organize interviews (also remote) with the VB's verifiers. The duration of the assessment may be increased depending on the number of verification staff belonging to the VB.</p> <p>At least 1 witnessing is necessary. The number of witnessings may be increased depending on the number of assessment of the monitoring plans, on the number of verifications of the emission reports and on the number of verification staff belonging to the VB.</p>																																
Maintenance of accreditation	<p>Within 6 months of obtaining accreditation the VB shall send to ACCREDIA a summary of the assessment activities of the monitoring plans and the verification of the CO2 emission reports with regard to the ships in question.</p> <p>By November 15 of each year the VB shall send to ACCREDIA:</p> <ul style="list-style-type: none"> - the list of the approved monitoring plans; - a summary of the verification activities planned for the following year in order to identify and plan the verification activities at the VBs' premises as well as the witnessings. <p>The duration of the office assessment and the number of witnessings are calculated in accordance with a risk analysis which takes into consideration two main factors: number of verifiers and number of ships.</p> <p>The risk level is related to the factors given in the following table:</p> <table border="1" data-bbox="416 1294 1469 1447"> <thead> <tr> <th></th> <th>Low risk</th> <th>Medium risk</th> <th>High risk</th> </tr> </thead> <tbody> <tr> <td>R1 – Number of verifiers</td> <td>< 10</td> <td>10 ≤ no. ≤ 30</td> <td>> 30</td> </tr> <tr> <td>R2 – Number of ships</td> <td>< 100</td> <td>100 ≤ no. ≤ 500</td> <td>> 500</td> </tr> </tbody> </table> <p>A value is given for each risk level:</p> <table border="1" data-bbox="416 1536 1469 1659"> <thead> <tr> <th></th> <th>Low risk</th> <th>Medium risk</th> <th>High risk</th> </tr> </thead> <tbody> <tr> <td>R1 – Number of verifiers</td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>R2 – Number of ships</td> <td>1</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p>Total risk (RT) = R1 + R2</p> <p>For the GHG accredited VBs only for the MRV Maritime scheme ACCREDIA's verification activities are proportional to the total risk:</p> <table border="1" data-bbox="416 1832 1501 1915"> <thead> <tr> <th>RT</th> <th>Low risk</th> <th>Medium risk</th> <th>High risk</th> </tr> </thead> <tbody> <tr> <td></td> <td>< 3</td> <td>3 ≤ no. ≤ 5</td> <td>> 5</td> </tr> </tbody> </table>		Low risk	Medium risk	High risk	R1 – Number of verifiers	< 10	10 ≤ no. ≤ 30	> 30	R2 – Number of ships	< 100	100 ≤ no. ≤ 500	> 500		Low risk	Medium risk	High risk	R1 – Number of verifiers	1	2	3	R2 – Number of ships	1	2	3	RT	Low risk	Medium risk	High risk		< 3	3 ≤ no. ≤ 5	> 5
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	Audit days (on-site assessment)	2	2	3
	Number of witness assessments	1	2	2
	Document review duration (audit days) for renewal	1		
	For the VB possessing other GHG accreditation (e.g. EU ETS) the following table is applied:			
	RT	Low risk < 3	Medium risk 3 ≤ no. ≤ 5	High risk >5
	Audit days (on-site assessment)	1	1	2
	Number of witness assessments	1	2	2
	Document review duration (audit days) for renewal	1 (inclusive of all GHG schemes)		
ACCREDIA assessment team	The assessments are conducted by ACCREDIA assessors who are qualified for the scheme. For office and/or witness assessments the presence of an ACCREDIA technical expert is often necessary			

Entry into force of the Circular

The Circular takes immediate effect starting from the date of publication.

Kind regards.

Emanuele Riva
Director of the Department of
Certification and Inspection

