

Annex 1 – Example of a plan for transition to ISO 14065:2020

A VB which wants to use this module for the preparation of its transition plan, must fill it in and make it available to ACCREDIA before the transition assessment and no later than May 31, 2023. It is possible to attach further documentation if considered useful for the purposes of a correct evaluation.

1.	Has a document been prepared in which the confirmed, modified and newly introduced elements in ISO 17029 or in the 2020 revision of ISO 14065 have been analysed, with respect to the previously applied version of ISO 14065:2013? Are the actions taken by the VB, described below, consistent with the analysis performed?	
	<u>Space reserved for the VB</u> <i>Space for recording planned actions including timeframes and who is responsible for their completion.</i> <i>Report the reference to any additional documental evidence attached.</i>	
	<u>Space reserved for ACCREDIA</u> <i>Space for recording the sampled evidence for verifying the closure of the action.</i> <i>If the action is reported in the next column as being still open, specify what still needs to be completed and the expected completion time.</i> <i>In the case of the issuance of findings, enter specific reference to the finding reported in the verification report.</i>	Action Closed <input type="checkbox"/> Open <input type="checkbox"/>

2.	How will the risk assessment be updated to comply with the requirements of the ISO 17029 and ISO 14065:2020 standards?	
	<u>Space reserved for ACCREDIA</u>	
	<u>Space reserved for ACCREDIA</u>	Action Closed <input type="checkbox"/> Open <input type="checkbox"/>
3.	How will communication with customers regarding the management of the transition be managed?	
	<u>Space reserved for the VB</u>	
	<u>Space reserved for ACCREDIA</u>	Action Closed <input type="checkbox"/> Open <input type="checkbox"/>

4.	<p>With what modalities and timeframes will the training of commercial personnel, contract review managers and verification/validation program managers be provided and evaluated?</p> <p>NOTE: The training topics must refer to the applicable requirements of the relevant EA-IAF standards/documents (e.g.: ISO 17029, ISO 14065:2020, IAF MD 6, EA 6/03, ISO 14066...) with different degree of detail according to the different personnel functions.</p>
<p><u>Space reserved for the VB</u></p>	
<p><u>Space reserved for ACCREDIA</u></p>	<p>Action</p> <p>Closed <input type="checkbox"/></p> <p>Open <input type="checkbox"/></p>
5.	<p>With what modalities and timeframes will the training of verifiers and validators be provided and evaluated?</p> <p>NOTE: The training topics must refer to the applicable requirements of the relevant EA-IAF standards/documents (e.g.: ISO 17029, ISO 14065:2020, IAF MD 6, EA 6/03, ISO 14066...) with different degree of detail according to the different personnel functions.</p>
<p><u>Space reserved for the VB</u></p>	
<p><u>Space reserved for ACCREDIA</u></p>	<p>Action</p> <p>Closed <input type="checkbox"/></p> <p>Open <input type="checkbox"/></p>

6.	<p>With what modalities and timeframes will the training of independent reviewers be provided and evaluated?</p> <p>NOTE: The training topics must refer to the applicable requirements of the relevant EA-IAF standards/documents (e.g.: ISO 17029, ISO 14065:2020, IAF MD 6, EA 6/03, ISO 14066..) with different degree of detail according to the different personnel functions.</p>
<p><u>Space reserved for the VB</u></p>	
<p><u>Space reserved for ACCREDIA</u></p>	<p>Action</p> <p>Closed <input type="checkbox"/></p> <p>Open <input type="checkbox"/></p>
7.	<p>Which of the VB's documents will have to be modified, with identification of the points to be modified (gap analysis) and with what timeframe will they be distributed and made applicable?</p>
<p><u>Space reserved for the VB</u></p>	
<p><u>Space reserved for ACCREDIA</u></p>	<p>Action</p> <p>Closed <input type="checkbox"/></p> <p>Open <input type="checkbox"/></p>

8.	Additional considerations that you would like to add to better explain how you will manage this transition. Remember to attach supporting evidence / documentation to this plan.	
	<u>Space reserved for the VB</u>	
	<u>Space reserved for ACCREDIA</u>	Action Closed <input type="checkbox"/> Open <input type="checkbox"/>